

Name Change Proceeding

Filing Fee: \$70.00. An additional \$25.00 will be collected in cases requiring a hearing.

Along with the enclosed forms, please include a certified copy of your birth certificate (or child's birth certificate for a minor). If applicable, also include a copy of your driver's license with the license number and expiration dates redacted.

Please type the documents using our web forms. If you are unable to type them, they must be legibly written. Illegible documents may be rejected.

If you wish to have your birth certificate returned to you after the proceeding, include a written request with your initial application.

The forms and fee, payable to Wood County Probate Court, can be mailed or dropped off in person to the address below. We do not accept credit cards for new case filings.

Wood County Probate Court
One Courthouse Square
Bowling Green OH 43402

PROBATE COURT OF WOOD COUNTY, OHIO
DAVID E. WOESSNER, JUDGE

IN RE: THE NAME OF _____
Present Name

CASE NO. _____

APPLICATION FOR CHANGE OF NAME OF MINOR
[R.C. 2717.02, 2717.03, 2717.13 and 2717.14]

Applicant is the Parent Legal Guardian Legal Custodian Guardian ad Litem of the minor.

The minor has been a bona fide resident of this county for at least 60 days immediately prior to the filing of this Application.

Applicant requests a change of name of the minor from _____

to _____.

The reason for requesting this name change is: _____

A certified copy of the minor's birth certificate is attached.

The name and address of Parent 1 of the minor is:

Name

Address

City, State, Zip Code

- The Waiver of Notice of Hearing and Consent of Parent 1 accompanies this Application.
- Applicant states that the address of Parent 1 is unknown. Applicant has exercised all due diligence and made every reasonable effort to find the current address, but cannot locate this individual.

The name and address of Parent 2 or the alleged father of the minor is:

Name

Address

City, State, Zip Code

- The Waiver of Notice of Hearing and Consent of Parent 2 or the alleged father accompanies this Application.
- Applicant states that the address of Parent 2 or the alleged father is unknown. Applicant has exercised all due diligence and made every reasonable effort to find the current address, but cannot locate this individual.
- There is no person alleged to be the father/Parent 2 of the minor.

An Affidavit in support of this Application is attached.

The Applicant will serve Notice of the Hearing on any non-consenting parent or alleged father as the Court requires pursuant to R.C. 2717.14.

Attorney for Applicant

Applicant's Signature

Typed or Printed Name

Typed or Printed Name

Address

Address

City State Zip

City State Zip

Telephone Number (include area code)

Telephone Number (include area code)

Attorney Registration No. _____

PROBATE COURT OF WOOD COUNTY, OHIO

David E. Woessner, Judge

IN RE: THE NAME OF _____
Present Name

CASE NO. _____

AFFIDAVIT IN SUPPORT OF APPLICATION FOR CHANGE OF NAME OF MINOR

State of Ohio, County of Wood, SS.

The undersigned, in support of the Application for Change of Name of Minor, deposes, says and verifies all of the following:

- (1) Applicant is the parent legal guardian legal custodian guardian ad litem of the minor;
- (2) The minor has been a bona fide resident of Wood County, Ohio, for at least sixty days (60) immediately prior to the filing of the Application;
- (3) The Application is not made for the purpose of evading any creditors or other obligations;
- (4) The minor has not been adjudicated a delinquent child for identity fraud;
- (5) The minor does not have a duty to comply with R.C. 2950.04 or R.C. 2950.041 because the minor was NOT adjudicated a delinquent child for having committed a sexually oriented offense or a child-victim oriented offense;
- (6) Any other information relevant to the Application _____
_____.
- (7) All documentary evidence submitted with the Application is true, accurate, and complete.

Applicant

Sworn to before me and subscribed in my presence the _____ *day of* _____

Notary Public

PROBATE COURT OF WOOD COUNTY, OHIO
DAVID E. WOESSNER, JUDGE

IN RE: THE NAME OF _____
Present Name

CASE NO. _____

**WAIVER OF NOTICE OF HEARING AND
CONSENT TO CHANGE OF NAME OF MINOR**
[R.C. 2717.14(D)]

The undersigned, being a parent, legal custodian or legal guardian of the minor, voluntarily waives notice of the hearing on the Application to Change Name of Minor and consents to the Application in its entirety.

Signature

Printed Name

Sworn to before me and subscribed in my presence the _____ day of _____, 20____.

Notary Public

(SEAL)

PROBATE COURT OF WOOD COUNTY, OHIO
DAVID E. WOESSNER, JUDGE

IN RE: THE NAME OF _____
Present Name

CASE NO. _____

JUDGMENT ENTRY
CHANGING NAME OF MINOR
[R.C. 2717.09]

On _____, an Application for Change of Name of Minor was reviewed by this Court. The Court finds all parties entitled to notice, i.e. legal parents, parent, father or alleged father, either have waived notice of hearing and consented to the Application or were properly served and failed to object to the Application. The Court finds that Applicant has provided sufficient proof that the facts in the Application show reasonable and proper cause for changing the minor's name as requested. Given the affidavit and information provided, the court finds notice by publication and a hearing not necessary.

The Court finds that the minor's complete name at birth was _____

The minor's date of birth was _____ and the place of birth was

City County State

Therefore, it is **ORDERED** the name of _____

be changed to _____

Date

David E. Woessner, Probate Judge

CERTIFICATION OF JUDGMENT ENTRY

The above Judgment Entry Changing Name of Minor is a true copy of the original kept by me as custodian of the records of this Court.

David E. Woessner, Probate Judge

(Seal)

By: _____
Deputy Clerk

Date