

Minor Name Change Proceeding

Filing fee: \$95

Along with the enclosed forms, please include a certified copy of the minor's birth certificate.

Please type the documents using our web forms where possible. If you are unable to type them, they must be **legibly** written. Illegible documents will be rejected.

For minors born in Ohio, please note the information you include on the application and judgment entry for the "after" name will be changed on the birth record to match exactly. Therefore, any typos or omissions (such as leaving out the middle name on the paperwork) will result in an error on the child's new birth certificate.

At the discretion of the court, a hearing, publication, or background check may be required. Where two parents appear on a minor's birth certificate, the non-applicant parent must file the notarized consent form or a hearing will be necessary. In all circumstances, the court will notify you after the application is filed whether a hearing, publication or background check are necessary.

The forms and fee, payable to Wood County Probate Court, can be mailed or dropped off in person to the address below. We do not accept credit cards for new case filings. Checks or money orders should be made payable to Wood County Probate Court.

Wood County Probate Court
One Courthouse Square
Bowling Green OH 43402

PROBATE COURT OF _____ COUNTY, OHIO
_____, JUDGE

IN RE: CHANGE OF NAME OF _____
(Present Name)
TO _____
(Requested Name)
CASE NO. _____

APPLICATION FOR CHANGE OF NAME OF MINOR
[R.C. 2717.01]

Applicant is the Parent Legal Guardian Legal Custodian Guardian ad Litem of the minor. The minor has been a bona fide resident of this county for at least 60 days immediately prior to the filing of this Application. Applicant requests a change of the name of the minor from

_____	_____	_____
First	Middle	Last
to _____		
_____	_____	_____
First	Middle	Last

The reason for requesting this name change is: _____

A certified copy of the minor's birth certificate is attached.

The name and address of Parent 1 of the minor is:

Name

Address

City, State, Zip Code

- The Waiver of Notice of Hearing and Consent of Parent 1 accompanies this Application.
- Applicant states that the address of Parent 1 is unknown. Applicant has exercised all due diligence and made every reasonable effort to find the current address but cannot locate this individual.

The name and address of Parent 2 or the alleged father of the minor is:

Name

Address

City, State, Zip Code

- The Waiver of Notice of Hearing and Consent of Parent 2 or the alleged father accompanies this Application.
- Applicant states that the address of Parent 2 or the alleged father is unknown. Applicant has exercised all due diligence and made every reasonable effort to find the current address but cannot locate this individual.
- There is no person alleged to be the father/Parent 2 of the minor.

An Affidavit in support of this Application is attached.

The Applicant will serve Notice of the Hearing on any nonconsenting parent or alleged father as the Court requires pursuant to R.C. 2717.14.

Attorney for Applicant

Applicant's Signature

Typed or Printed Name

Typed or Printed Name

Address

Address

City State Zip

City State Zip

Telephone Number (include area code)

Telephone Number (include area code)

Email Address

Email Address

Attorney Registration No. _____

PROBATE COURT OF _____ COUNTY, OHIO
_____, JUDGE

IN RE: CHANGE OF NAME OF _____
(Present Name)
TO _____
(Requested Name)
CASE NO. _____

**AFFIDAVIT IN SUPPORT OF
APPLICATION FOR CHANGE OF NAME OF MINOR**
[R.C. 2717.06]

State of Ohio }
County of _____ } SS

The undersigned, in support of the Applicant's Application for Change of Name of Minor, deposes, says, and verifies the following:

Check all that apply:

- Applicant is the parent legal guardian legal custodian guardian ad litem of the minor;
- The minor has been a bona fide resident of _____, County, Ohio, for at least sixty (60) days immediately prior to the filing of the Application;
- The Application is not made for the purpose of evading any creditors or other obligations;
- The minor has not been adjudicated a delinquent child for identity fraud;
- The minor does not have a duty to comply with R.C. 2950.04 or R.C. 2950.041 because the minor was NOT adjudicated a delinquent child for having committed a sexually oriented offense or a child-victim-oriented offense;

Any other information relevant to the Application _____

All documentary evidence submitted with the Application is true, accurate, and complete.

Applicant

Sworn to before me and subscribed in my presence the _____ day of _____

Notary Public/Deputy Clerk

PROBATE COURT OF _____ COUNTY, OHIO
_____, JUDGE

IN RE: CHANGE OF NAME OF _____
(Present Name)
TO _____
(Requested Name)
CASE NO. _____

CONSENT TO CHANGE OF NAME
[R.C. 2717.14]

The undersigned _____

[check one of the following 2 capacities by which your consent is given]

- Parent
- Alleged Father

hereby waives notice of the hearing on the Application for Change of Name and consents to the change of
name of _____
to _____
as proposed in the Application.

Sworn to before me and signed in my presence this _____ day of _____, 20_____.

Deputy Clerk/Notary Public

PROBATE COURT OF WOOD COUNTY, OHIO
DAVID E. WOESSNER, JUDGE

IN RE: THE NAME OF _____
Present Name

CASE NO. _____

JUDGMENT ENTRY
CHANGING NAME OF MINOR
[R.C. 2717.09]

On _____, an Application for Change of Name of Minor was reviewed by this Court. The Court finds all parties entitled to notice, i.e. legal parents, parent, father or alleged father, either have waived notice of hearing and consented to the Application or were properly served and failed to object to the Application. The Court finds that Applicant has provided sufficient proof that the facts in the Application show reasonable and proper cause for changing the minor's name as requested. Given the affidavit and information provided, the court finds notice by publication and a hearing not necessary. The court finds the request to be in the best interest of the minor child.

The Court finds that the minor's complete name at birth was _____

The minor's date of birth was _____ and the place of birth was

City County State

Therefore, it is **ORDERED** the name of _____
First Middle Last

be changed to _____
First Middle Last

Date David E. Woessner, Probate Judge

CERTIFICATION OF JUDGMENT ENTRY

The above Judgment Entry Changing Name of Minor is a true copy of the original kept by me as custodian of the records of this Court.

David E. Woessner, Probate Judge

(Seal)

By: _____
Deputy Clerk

Date